

**Independence Municipal  
Utilities Authority**

The regular monthly meeting of the Independence Municipal Utilities Authority was held on Wednesday, **April 23, 2014**, at 8:00 PM, in the Municipal Building, 286-B Route 46, Great Meadows, New Jersey. Chairman Jay Woodruff presided. Also present were Kim Best, Angelo Bolcato and Neil Stern.

Absent: None.

Dan Esser, Water Operator, was in attendance.

There were 2 members of the public in attendance.

**Minutes approval:**

**February 27, 2014:** Motion by Neil Stern, seconded by Kim Best, to approve the minutes of February 27, 2014.

Motion carried in a voice vote with Angelo Bolcato abstaining.

**Public Comment:**

Helen Tomlinson, 3 Highland Rd. asked when the last time her water meter equipment was calibrated. Her home has gone from 5 residents to 2 residents and still has the same water usage. She is concerned about the quality of the water and it seems to have a chlorine taste to it now. She asked what would be done in a catastrophe situation. Also questioned the email notice that many residents did not receive when Agra Environmental was working at the Highland Well House last week (4/15/14 to 4/18/14) and some homes had brown water. Jay Woodruff, Chairman, commented that as soon as it was realized that some homes were experiencing brown water, notices were sent out by email. A form has been sent twice to all customers for email addresses and we entered those who returned them into our data base. She asked that we send the form again.

Fred Miller, 42 Highland Rd., suggested when sending over 20 emails at a time, computers can pick it up as spam and the customer may not receive it. We will review and make changes to the form and send it out again to all customers.

**Reorganization:**

**Chairman:** Motion by Angelo Bolcato, seconded by Kim Best, to nominate Jay Woodruff as Chairman.

Motion carried in a unanimous voice vote.

**Vice-Chairman:** Motion by Angelo Bolcato, seconded by Jay Woodruff, to nominate Kim Best as Vice-Chairman.

Motion carried in a unanimous voice vote.

**Secretary/Treasurer:**

Motion by Neil Stern, seconded by Angelo Bolcato, to appoint Bernice Billings as Secretary/Treasurer through her resignation of June 30, 2014.

Motion carried in a unanimous voice vote.

**Auditor:**

Motion by Kim Best, seconded by Angelo Bolcato, to appoint William Colantano as Auditor for the Independence Municipal Utilities Authority.

Motion carried in a unanimous voice vote.

**Banks:**

Motion by Neil Stern, seconded by Kim Best, to authorize First Hope Bank and Fulton Bank as the financial institutions used by the Independence Municipal Utilities Authority.

Motion carried in a unanimous voice vote.

**Attorney:**

Motion by Neil Stern, seconded by Kim Best, to appoint Judith Kopen of Gebhardt & Kiefer P.C. as Attorney in any legal issues the Independence Municipal Utilities Authority may have.

Motion carried in a unanimous voice vote.

**Engineering Services:**

Motion by Kim Best, seconded by Neil Stern, to appoint H2M Associates, Inc. for any Engineering Services the Independence Municipal Utilities Authority may require for the Valley View Project.

Motion carried in a unanimous voice vote

**Newspaper:**

Motion by Angelo Bolcato, seconded by Neil Stern, to designate The Star Gazette as the official publication for notices of the Independence Municipal Utilities Authority meetings, etc. The Daily Record as alternate.

Motion carried in a unanimous voice vote.

**Meeting Night:**

Motion by Neil Stern, seconded by Kim Best, that the fourth Wednesday of the month is the official meeting night of the Independence Municipal Utilities Authority except November 19, 2014, and December 17, 2014, which all fall on the third Wednesday of the month.

Motion carried in a unanimous voice vote.

**Public Agency Compliance Officer:**

Motion by Neil Stern, seconded by Angelo Bolcato, to appoint Jay Woodruff as Public Agency Compliance Officer for the Independence Municipal Utilities Authority as per attached resolution #2014-01.

Motion carried in a unanimous voice vote.

**Bills:**

Motion by Angelo Bolcato, seconded by Kim Best, to approve the bills for March 26, 2014 in the amount of \$10,888.65 as attached and approve the bills for April 23, 2014 in the amount of \$10,480.06 as attached; holding check #1686 to H2M Associates until the board reviews invoices.

Motion carried in a unanimous voice vote.

**Corr:**

Jon Weiss, auditor from William Colantano's office, sent an email to Bernice asking for the following motions:

Motion by Neil Stern, seconded by Jay Woodruff, to cancel old accounts receivable balances as follows:

Highlands – 103-03 (old) (58.95)

Valley View – 22-01 (old) 50.00

Motion carried in a unanimous voice vote.

Motion by Neil Stern, seconded by Angelo Bolcato, to approve the change order to CFM Construction in the amount of \$2,950.00 for additional cost for connection to existing water main, supply new well pump and column pipe, locate 2 buried gate valves and replace valve boxes.

Motion carried in a unanimous voice vote.

We received the approved budget for fiscal year ending February 28, 2015 back from the State of New Jersey, Department of Community Affairs

Motion by Kim Best, seconded by Jay Woodruff, to adopt the Independence Municipal Utilities Authority budget for fiscal year ending February 28, 2015 that was approved by the state.

Motion carried in a unanimous voice vote.

**Water Operator's Report:**

Dan stated there hasn't been much activity at Valley View Estates. A discussion was held. The completion of the project has been pushed to mid-May.

Dan spoke about the Highlands of Independence issue from last week. Agra Environmental attempted to fix a valve at the well house, and problems arose when it broke. Some customers wound up with brown water, but eventually returned to normal. Understandably we had some irate customers. Testing was done and results were clean. A discussion was held.

**Executive Session:**

Motion by Neil Stern, seconded by Angelo Bolcato, to enter executive session at 8:27 PM to the exclusion of all others to discuss Business Operations regarding the IMUA Water System.

Motion carried in a unanimous voice vote.

Motion by Kim Best, seconded by Jay Woodruff, to return to regular session at 8:37 PM.

Motion carried in a unanimous voice vote.

**Adjournment:**

Motion by Angelo Bolcato, seconded by Neil Stern, to adjourn at 8:38 PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,



Bernice Billings  
Secretary